

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
October 10, 2023

Call to Order

The Committee of the Whole meeting on October 10, 2023, was called to order at 5:32 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Alderspersons Present Kirwin, Jeffries, Mietzner, Holmes, Smith

Alderspersons Absent Allred, Vice, Knight

Quorum

There were sufficient members of the corporate authorities in attendance to constitute a quorum, so the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Director of Public Works James Gretencord, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Aldersperson Kirwin made a motion and Aldersperson Jeffries seconded to approve the September 12, 2023 meeting minutes and have them placed on file. Upon the voice vote, 5 yes, the motion carried.

Public Comment

No public comments were made.

Mayor’s Report

Consideration to Approve the Resolution Designating Meeting Dates & Times and Holiday Observances in 2024

The Committee reviewed the draft resolution presented in the agenda packet. Aldersperson Kirwin questioned if the City Council meeting times could be moved up an hour to 6:00 PM and the Finance, Administration, & Land Acquisition Committee meetings begin at 5:30 PM. The majority of the Committee was in favor of keeping the meeting start times the same and making no changes. Aldersperson Mietzner noted that the November 5, 2024, Council meeting date needs to be changed to November 6, 2024, due to the election. Noting no other corrections needed, the Committee agreed to move the resolution to the October 17, 2023, City Council consent agenda.

Administrator’s Report

Other Pertinent Information

Administrator Smith informed the Committee that the proposal from Principal Lighting for holiday lighting in Claire’s Park will be on the October 17th Council agenda for consideration and approval. Administrator Smith also mentioned that she working on the DCEO Route 66 grant application.

Building Inspector’s Report

Nothing to report at this time.

Police & ESDA

Co-Chairs Alderpersons Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Update on Staffing Levels and Organizational Structure within the Police Department

Chief Zink reviewed the organizational chart and staffing goals with the Committee. This information was included with the agenda packet.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report as prepared by Director Housman. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Alderman Knight

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Alderman Smith

Other Pertinent Information

Aldersperson Kirwin reported on the complaints made regarding the cleanliness of the port-o-lets during the Chamber of Commerce Autumn Festival of Crafts on October 8th.

Aldersperson Kirwin questioned if the concrete area around the concession stand and concrete pad on North Island Park could be removed and replaced. Mayor Dietz stated that a project such as this should wait until after the Master Parks Plan is complete.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Discussion and Consideration to Approve Engineering Agreement for the Lead Service Line Inventory with Chamlin & Associates not to exceed the total cost of \$44,000

The Committee reviewed the memo prepared by Director Gretencord. The Committee agreed to move forward with accepting the agreement from Chamlin & Associates and move it to the October 17, 2023, City Council agenda for full approval.

Other Pertinent Information

Aldersperson Kirwin questioned if directional signage could be added to Kankakee River Drive to the City's Water Reclamation Plant. Director Gretencord stated that he would speak with Patrick Nugent regarding this matter.

Aldersperson Kirwin questioned if the signage on North Island Park could be updated. Director Gretencord stated that park signage would be addressed during the planning of the Master Parks Plan.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Alderman Holmes

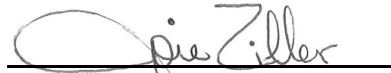
Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Holmes and seconded by Alderperson Mietzner. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on October 10, 2023, adjourned at 6:21 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk