

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
July 12, 2022

Call to Order

The Committee of the Whole meeting on July 12, 2022, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Kirwin, Jeffries, Vice, Knight, Allred, Smith, Holmes, Mietzner

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith, Chief of Police Joe Mitchell, Public Works Director James Gretencord, ESDA Director Dennis Housman, and Deputy City Clerk Joie Ziller.

Approve Previous Meeting Minutes

Alderman Knight made a motion and Alderman Kirwin seconded to approve the June 14, 2022 meeting minutes and have them placed on file. **Upon the voice vote, 7 yes and 1 pass by Alderman Allred, the motion carried.**

Public Comment

No public comment was made.

Administrator's Report

Administrator Smith presented her report to the Committee. Administrator Smith mentioned that an email will be sent to the local business owners with the SWOT information. Administrator Smith also presented the petition for the Aldermen to use when citizens are requesting the city leaders to take action on a specific matter.

Building Inspector's Report

The Building Inspector's report was provided in the agenda packet. No further discussion was had regarding this report.

Police & ESDA

Co-Chairs Alderman Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Chief Mitchell briefed the Council on the monthly happenings within the department. The report will be included with the approved meeting minutes for future reference.

Director of ESDA Monthly Summary Report

ESDA Director Housman reviewed the monthly summary report with the Committee. The report will be included with the approved meeting minutes for future reference.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderman Kirwin & Alderman Knight

Discussion – Consider Approval of An Ordinance Declaring As Surplus Certain Equipment and Authorizing the Director of Public Works to Dispose of Said Equipment In A Manner In The Best Interest of The City of Wilmington

The Committee reviewed the draft ordinance as presented in the packet. Alderman Mietzner made a motion and Alderman Knight seconded to move the surplus ordinance to the July 19th Council meeting for full approval. All yes, the motion carried.

Discussion – Consideration to Amend Chapter 74, Operation of Golf Carts and Non-Highway Vehicles

The Committee discussed possible options for golf carts and UTVs users to cross RT 53 on one of the side streets such as Main St, Joliet St, or Daniels St. After much discussion, the majority of the Committee deemed it was not safe for these vehicles to cross RT 53 at any of these intersections and therefore the ordinance will not be amended.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderman Jeffries & Alderman Smith

Discussion – Consider Approval of Stanley Access Technologies Planned Maintenance Proposal for Entry Doors at City Hall

The Committee was in favor of moving this project along.

Other Pertinent Information

Alderman Knight requested the Public Works Director to relocate the pile of rocks located in the South Island Park to the pond area.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderman Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

Director Gretencord briefed the Council on the monthly happenings within the department. The report will be included with the approved meeting minutes for future reference.

Discussion – Consider Approval of Cummins Planned Maintenance Agreement for Generators PM's and Inspections

The Committee reviewed the quote as presented. Alderman Mietzner made a motion and Alderman Kirwin seconded to move the maintenance agreement to the July 19th Council meeting for full approval. All yes, the motion carried.

Discussion – Consider Approval of USA Blue Book Quote for Chemical Feed Pumps

The Committee reviewed the quote as presented. Alderman Knight made a motion and Alderman Jeffries seconded to move the purchase of pumps as proposed from USA Blue Book to the July 19th Council meeting for full approval. All yes, the motion carried.

Discussion – Consider Approval of Utility Pipe Sales Co Quote for Meters and Hardware

The Committee reviewed the quote as presented. Alderman Knight made a motion and Alderman Mietzner seconded to move the purchase of meters and hardware as proposed from Utility Pipe Sales Co to the July 19th Council meeting for full approval. All yes, the motion carried.

Discussion – Consider Approval of United Rentals Quote for Portable Pumps

The Committee reviewed the quote as presented. Alderman Knight made a motion and Alderman Mietzner seconded to move the quote for the rental of portable pumps to the July 19th Council meeting for full approval. All yes, the motion carried.

Discussion – Removal of Parkway Walnut Tree at 510 S Main Street

Director Gretencord provided a quote, as requested by the Committee, for tree removal. The cost was \$2,000. The tree in question is healthy but deemed a nuisance by the homeowner. After some discussion, the Committee decided that the City will not be removing the tree.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderman Mietzner & Alderman Holmes

Other Pertinent Information

No other pertinent information was discussed.

Finance Administration & Land Acquisition

Co-Chairs Alderman Mietzner & Alderman Holmes

Discussion – Approve Hole Sponsorship for Wilmington American Legion Post 191 6th Annual Golf Outing in the Amount of \$60

The Committee reviewed the request for sponsorship. Alderman Holmes made a motion and Alderman Knight seconded to approve the \$60 hole sponsorship. All yes, the motion carried.

Discussion – City-Wide Comcast Phone and Internet Services

The Committee reviewed the memo and documentation as presented in the agenda packet. The Committee agreed to move forward with the recommendation to move forward with Comcast for phone and internet at City buildings. This will be placed on a future City Council agenda for full approval.

Discussion – Authorize City Administrator to Enter Into a Maintenance Agreement with Carbon Day EV Charging

The Committee agreed to move forward with this maintenance agreement and place it on the July 19, 2022 City Council agenda for full approval.

Discussion – Direction Regarding the Collaboration with the Wilmington Library and Park District to Create a Citywide Newsletter

The Committee was in agreement to move forward with this collaborative partnership.

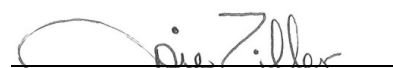
Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderman Mietzner and seconded by Alderman Jeffries. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on July 12, 2022, adjourned at 7:05 p.m.

Respectfully submitted,


Joie Ziller, Deputy City Clerk