

**Minutes of the Regular Meeting of the  
Wilmington City Council  
Wilmington City Hall  
1165 South Water Street  
June 21, 2022**

**Call to Order**

The Regular Meeting of the Wilmington City Council on June 21, 2022 was called to order at 7:00 p.m. by Mayor Ben Dietz in the Council Chamber of the Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

**Aldermen Present In-Person** Kirwin, Jeffries, Vice, Holmes, Smith

**Aldermen Present via Zoom** Knight

**Aldermen Absent** Allred, Mietzner

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order

**Other Officials in Attendance**

Also, in attendance were City Administrator Jeannine Smith, Finance Director Matt Hoffman, Chief Joe Mitchell, Public Works Director James Gretencord, City Attorney Bryan Wellner, and Deputy City Clerk Joie Ziller

**Approval of the Previous Regular City Council Meeting**

Alderman Kirwin made a motion and Alderman Jeffries seconded to approve the June 7, 2022 meeting minutes and have them placed on file

Upon roll call, the vote was:

**AYES:**        6 Kirwin, Holmes, Jeffries, Knight, Vice, Smith

**NAYS:**        0

**ABSENT:**    2 Allred Mietzner

The motion carried.

**Mayor's Report**

Alderman Vice made a motion and Alderman Smith seconded to approve the Mayoral Appointment of Bob Bolser to the Wilmington Police Pension Board

Upon roll call, the vote was:

**AYES:**        6 Kirwin, Holmes, Jeffries, Knight, Vice, Smith

**NAYS:**        0

**ABSENT:**    2 Allred Mietzner

The motion carried.

Mayor Dietz's administered the oath of office to Bob Bolser.

**Public Comment**

No public comment was made.

**Planning & Zoning Commission**

The next meeting is scheduled for July 12, 2022 at 5:00 pm

**Committee of the Whole Reports**

**A. Police & ESDA**

*Co-Chairs – Jonathan Mietzner and Leslie Allred*

Alderman Smith made a motion and Alderman Kirwin seconded to approve the purchase of the GMC Sierra 1500 4WD Crew Cab as proposed from Community GMC, Inc. for ESDA

Upon roll call, the vote was:

**AYES:**     6   Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**     0

**ABSENT:**  2   Allred, Mietzner

The motion carried.

**B. Ordinance & License**

*Co-Chairs – Kevin Kirwin and Ryan Knight*

Alderman Kirwin made a motion and Alderman Jeffries seconded to approve Ordinance 22-06-21-01, An Ordinance to Amend an Ordinance to Encourage New Residential Construction and Economic Growth for the Citizens & City of Wilmington

Upon roll call, the vote was:

**AYES:**     6   Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**     0

**ABSENT:**  2   Allred, Mietzner

The motion carried.

Alderman Kirwin made a motion and Alderman Vice seconded to approve Ordinance 22-06-21-02, An Ordinance Amending the Wilmington Code of Ordinances as it Pertains Title XV – Land Usage

Upon roll call, the vote was:

**AYES:**     6   Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**     0

**ABSENT:**  2   Allred, Mietzner

The motion carried.

**C. Buildings, Grounds, Parks, Health & Safety**

*Co-Chairs – Ryan Jeffries and Thomas Smith*

Nothing at this time

**D. Water, Sewer, Streets & Alleys**

*Co-Chairs – Todd Holmes and Dennis Vice*

Alderman Vice made a motion and Alderman Kirwin seconded to approve the purchase of the 2022 Ford Transit Cut-Away as proposed from Kunes Auto Group for the Water Meter Department

Upon roll call, the vote was:

**AYES:** 6 Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:** 0

**ABSENT:** 2 Allred, Mietzner

The motion carried.

Alderman Vice made a motion and Alderman Jeffries seconded to approve the purchase of water meters and hardware as proposed from Utility Pipe Sales, Inc

Upon roll call, the vote was:

**AYES:** 6 Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:** 0

**ABSENT:** 2 Allred, Mietzner

The motion carried.

Alderman Vice made a motion and Alderman Kirwin seconded to approve the contract with Geosyntec Consultants to develop a Nutrient Assessment Reduction Plan (NARP) workplan

Upon roll call, the vote was:

**AYES:** 6 Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:** 0

**ABSENT:** 2 Allred, Mietzner

The motion carried.

**E. Personnel & Collective Bargaining**

*Co-Chairs – Jonathan Mietzner and Todd Holmes*

Alderman Smith made a motion and Alderman Jeffries seconded to approve Administration to seek and hire a part-time Code Enforcement Officer

Upon roll call, the vote was:

**AYES:** 6 Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:** 0

**ABSENT:** 2 Allred, Mietzner

The motion carried.

**F. Finance, Administration & Land Acquisition Committee**

*Co-Chairs – Kevin Kirwin and Ryan Jeffries*

Alderman Jeffries made a motion and Alderman Kirwin seconded to approve the Financial Reports and Accounts Payable Report in the Amount of \$188,304.98 as presented by the Finance Director

Upon roll call, the vote was:

**AYES:**        6    Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**        0

**ABSENT:**    2    Allred, Mietzner

The motion carried.

Alderman Jeffries made a motion and Alderman Smith seconded to Ratify the Approval and Execution by the City Administrator of the Memorandum of Understanding Agreement between the Wilmington Coalition for a Health Community and the City of Wilmington

Upon roll call, the vote was:

**AYES:**        6    Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**        0

**ABSENT:**    2    Allred, Mietzner

The motion carried.

Alderman Jeffries made a motion and Alderman Smith seconded to Ratify the Approval and Execution by the City Administrator of the Linkage Agreement/Letter of Agreement with Wilmington Coalition for Healthy Community and the City of Wilmington

Upon roll call, the vote was:

**AYES:**        6    Smith, Kirwin, Vice, Knight, Jeffries, Holmes

**NAYS:**        0

**ABSENT:**    2    Allred, Mietzner

The motion carried.

### **Attorney & Staff Reports**

Director Gretencord stated that he is obtaining three quotes for the removal of the walnut tree on Main Street. These will be presented at the July Committee of the Whole meeting. Construction to replace the building shell at the Water Treatment Plant is scheduled to begin July 5<sup>th</sup>. This project should take 3 to 4 weeks to complete. The Flume Replacement at the Water Reclamation is slated to begin July 25<sup>th</sup>. This project should take one week to complete.

### **Adjournment**

Motion to adjourn the meeting made by Alderman Kirwin and seconded by Alderman Jeffries. Upon the voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on June 21, 2022 adjourned at 7:12 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk