

**CITY OF WILMINGTON**  
**FINANCE, ADMINISTRATION & LAND ACQUISITION COMMITTEE**  
Tuesday, June 20, 2023, at 6:30 p.m.  
Wilmington City Hall, Council Chambers  
1165 S. Water Street, Wilmington IL

**Committee Members in Attendance**

Co-Chair, Kevin Kirwin  
Dennis Vice  
Ryan Knight  
Jonathan Mietzner  
Leslie Allred  
Thomas Smith  
Todd Holmes

**Committee Members Absent**

Co-Chair, Ryan Jeffries

**Other City Officials in Attendance**

Mayor Ben Dietz, City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, ESDA Director Dennis Housman, and Deputy City Clerk Joie Ziller

The meeting of the Finance, Administration & Land Acquisition Committee was called to order at 6:30 P.M. by Mayor Dietz.

**Approve Previous Meeting Minutes**

Alderman Mietzner made a motion and Alderman Kirwin seconded to approve the May 16, 2023 meeting minutes as written and have them placed on file.

Upon roll call, the vote was:

**AYES:**        6    Allred, Mietzner, Knight, Kirwin, Vice, Holmes  
**NAYS:**        0  
**PASS:**        1    Smith  
**ABSENT:**    1    Jeffries

The motion carried.

**Public Comment**

No public comment was made.

**Review and Consideration to Approve the Accounting Reports**

The Committee reviewed the accounts payable report as presented in the agenda packet.

**Review FY 2024 Budget**

The Committee reviewed budget worksheets. Staff fielded questions from the Committee. The Committee agreed that a budget meeting be scheduled for 6 PM on July 5<sup>th</sup>. Staff encouraged the Committee to review the budget binder that was provided on June 15<sup>th</sup> and if any questions arose to please contact Finance Director Gross.

**Consideration to Approve the Contract with Laser Encore in the Amount of \$6,500 for the Catfish Day Festival**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Consideration to Approve the Contract with Circus Boy in the Amount of \$350 for the Catfish Day Festival**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Consideration to Approve and Authorize the City Administrator to Execute the MOU Agreement with the Heritage Corridor Convention and Visitors Bureau for the RT 66 Mural Project not exceeding \$40,000**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Consideration to Approve and Authorize the City Administrator to Execute the MOU Agreement with Heritage Corridor Convention and Visitors Bureau for the RT 66 Monument Signage Fabrication and Delivery not exceeding \$12,000**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Consideration to Approve and Authorize the City Administrator to Execute a Contract with MD Masonry Inc. for Tuckpointing associated with the RT 66 Mural Project in the amount of \$10,500**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Consideration to Approve and Authorize the City Administrator to Execute the Contract with OH Design Group for Wall Mural Fabrication and Installation in the amount of \$9,911**

The Committee was in favor of moving this item to the June 20, 2023 Consent Agenda for approval.

**Other Pertinent Information**

No other pertinent information was discussed.

**Adjournment**

The motion to adjourn the meeting was made by Alderman Knight and seconded by Alderman Mietzner. Upon voice vote, all yes, and the motion carried. The meeting was adjourned at 7:08 P.M.

Respectfully submitted,

Joie Ziller  
Deputy City Clerk