

**Minutes of the Committee of the Whole**  
**Wilmington City Hall**  
**1165 South Water Street**  
**June 14, 2022**

**Call to Order**

The Committee of the Whole meeting on June 14, 2022, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

**Aldermen Present** Kirwin, Vice, Mietzner, Smith

**Aldermen via Zoom** Knight, Jeffries

**Aldermen Absent** Allred, Holmes

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also, in attendance was the City Administrator Jeannine Smith, Chief of Police Joe Mitchell, Finance Director Matt Hoffman, Public Works Director James Gretencord, ESDA Director Dennis Housman, and Deputy City Clerk Joie Ziller.

**Approve Previous Meeting Minutes**

Alderman Mietzner made a motion and Alderman Vice seconded to approve the May 10, 2022 meeting minutes and have them placed on file. **Upon the voice vote, all yes, the motion carried.**

**Public Comment**

Public Comment #1 - Steve Evans thanked the city for their assistance in installing the Hometown Hero banners. Mr. Evans stated the Chamber of Commerce and bar owners are not in favor of the gaming fees being increased and are also opposed to the business square footage fee.

Public Comment #2 - Deborah Rutherford questioned where the business square footage fee and increase to the gaming terminal came from.

Public Comment #3 - Steve Nelson expressed his concerns with all the prices being raised.

**Administrator's Report**

Nothing to report at this time

**Building Inspector's Report**

The Building Inspector's report was provided in the agenda packet. No further discussion was had regarding this report.

## **Police & ESDA**

*Co-Chairs Alderman Mietzner & Alderman Allred*

### **Chief of Police Monthly Summary Report**

Chief Mitchell briefed the Council on the monthly happenings within the department. The report will be included with the approved meeting minutes for future reference.

### **Discussion – Golf Carts On & Crossing State Highways**

Alderman Knight questioned if the City could do something to allow golf carts to legally cross RT 53 at Kankakee Street. After a short discussion, the topic was ended and dismissed.

### **Director of ESDA Monthly Summary Report**

ESDA Director Housman reviewed the monthly summary report with the Committee. The report will be included with the approved meeting minutes for future reference.

### **Discussion – Consider Purchase of Vehicle for ESDA**

The Committee reviewed the quotes as presented. After some discussion, the Committee agreed on the purchase of the GMC Sierra 1500 4WD Crew Cab as proposed by Community GMC, Inc. for ESDA to the June 21<sup>st</sup> Council meeting for full approval.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Ordinance & License Committee**

*Co-Chairs Alderman Kirwin & Alderman Knight*

### **Review & Discuss Business License Fee and Video Gaming Terminal Fees**

No further discussion was had regarding these fees.

### **Discussion - Approve Ordinance No. 22-06-14-01, An Amended Ordinance to Encourage New Residential Construction and Economic Growth for the Citizens & City of Wilmington**

The Committee reviewed the draft ordinance as presented in the packet. Alderman Mietzner requested a cost breakdown of the fees being waived. Alderman Kirwin made a motion and Alderman Mietzner seconded to move the amended ordinance to the June 21<sup>st</sup> Council meeting for full approval. All yes, the motion carried.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Buildings, Grounds, Parks, Health & Safety Committee**

*Co-Chairs Alderman Jeffries & Alderman Smith*

### **Discussion – Direction Regarding North Island Play Equipment Donation**

Ivana Longest, representing the Wilmington Foundation for Recreation and Improvements to Parks explained an opportunity for circuit workout equipment from Lyondell. The equipment would be placed on the North Island Park and pieces would include a double set-up bench, pull-up bars, dip bars, and step-up steps. The Committee was in favor of moving this project along.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Water, Sewer, Streets and Alleys Committee**

*Co-Chairs Alderman Vice & Alderman Holmes*

### **Director of Public Works Monthly Summary Report**

Director Gretencord briefed the Council on the monthly happenings within the department. The report will be included with the approved meeting minutes for future reference.

### **Discussion – Consider Purchase of Vehicle of Meter Service Vehicle for the Water Treatment Plant**

The Committee reviewed the quote as presented. Alderman Mietzner made a motion and Alderman Kirwin seconded to move the purchase of the 2022 Ford Transit Cut-Away as proposed from Kunes Auto Group for the Water Meter Department to the June 21<sup>st</sup> Council meeting for full approval. All yes, the motion carried.

### **Discussion – Consider Approval of Utility Pipe Sales, Inc. Quote for Meter Purchase**

The Committee reviewed the quote as presented. Alderman Mietzner made a motion and Alderman Kirwin seconded to move the purchase of water meters and hardware as proposed from Utility Pipe Sales, Inc to the June 21<sup>st</sup> Council meeting for full approval. All yes, the motion carried.

### **Discussion – Consider Approval of Phase 1 NARP Study**

The Committee reviewed the quote as presented. Alderman Mietzner made a motion and Alderman Kirwin seconded to move the contract with Geosyntec Consultants to develop a Nutrient Assessment Reduction Plan (NARP) Workplan to the June 21<sup>st</sup> Council meeting for full approval. All yes, the motion carried.

### **Discussion – Consider Approval of Johnke Tree Service Quote for Tree Removal & Trimming**

The Committee reviewed the quote for tree removal and trimming for City property at the Water Reclamation Plant as presented. After some discussion, Alderman Mietzner made the motion and Alderman Kirwin seconded to approve the quote from Johnke Tree Service in the amount not exceed \$5,000. All yes, the motion carried.

### **Other Pertinent Information**

Alderman Vice requested that a tree located in the parkway at 510 S Main St. (Tim & sue Cragg) be assessed. The resident would like to see cut down as it is a nuisance. Director Gretencord will obtain quotes for the cost of removal and bring it to a future Committee meeting.

## **Personnel & Collective Bargaining Committee**

*Co-Chairs Alderman Mietzner & Alderman Holmes*

### **Discussion – Consider to Hire a Part-Time Code Enforcement Officer**

The Committee reviewed the memo as prepared by Chief Mitchell and included it in the agenda packet. The Committee understood the need and is in favor of moving forward and opening this position for hire. Alderman Kirwin made a motion and Alderman Smith seconded to move the necessary authorization to hire to the June 21<sup>st</sup> Council meeting for full approval All yes, the motion carried.

### **Other Pertinent Information**

No other pertinent information was discussed.

**Finance Administration & Land Acquisition**

*Co-Chairs Alderman Mietzner & Alderman Holmes*

**Direction regarding Letters of Agreement between the Wilmington Coalition for a Healthy Community and the City of Wilmington**

- a. Memorandum of Understanding Agreement with Wilmington Coalition for Healthy Community
- b. Linkage Agreement/Letter of Agreement with Wilmington Coalition for Healthy Community

After some discussion, the Committee agreed to approve the necessary agreements with the Coalition at the June 21<sup>st</sup> Council meeting for ratification and full approval.

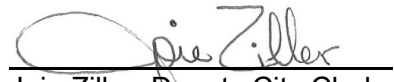
**Other Pertinent Information**

No other pertinent information was discussed.

**Adjournment**

The motion to adjourn the meeting was made by Alderman Vice and seconded by Alderman Kirwin. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on June 14, 2022, adjourned at 6:49 p.m.

Respectfully submitted,

  
Joie Ziller, Deputy City Clerk