

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
March 12, 2024

Call to Order

The Committee of the Whole meeting on March 12, 2024, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Alderspersons Present Kirwin, Vice, Allred, Mietzner, Smith

Alderperson Absent Jeffries, Knight, Holmes

Quorum

There were sufficient members of the corporate authorities in attendance to constitute a quorum, so the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith (via video conference), Finance Director Nancy Gross, Chief of Police Adam Zink, Director of Public Works James Gretencord, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Alderperson Kirwin made a motion and Alderperson Mietzner seconded to approve the February 13, 2024 meeting minutes and have them placed on file. Upon the voice vote, 5 yes. The motion carried.

Public Comment

No public comments were made.

Mayor’s Report

The Mayor informed the Committee that he would not be in attendance at the March 20th Council meeting and that the Council would need to make a motion for one of the Alderspersons to serve as Pro-Tem Mayor.

Administrator’s Report

February 2024 Building Department Report

City Administrator Smith reviewed the February 2024 Building Department Report as provided in the agenda packet. She also briefed the Committee on the number of applicants for the Building Permit Technician position.

Consideration and Authorization for the City Administrator to Execute a Memorandum of Understanding with the Heritage Corridor Convention and Visitors Bureau for the South Island Park LED Sign

City Administrator Smith explained her memo regarding the memorandum of understanding. The Committee was in favor of moving this to the March 20, 2024 consent agenda for full Council approval.

Consideration to Award the Façade Improvement Grant to John Thayer for 204 N. Water Street Improvements

The Committee reviewed the information provided in the agenda packet and agreed to place this on the March 20, 2024 consent agenda for full Council approval and to award the grant for \$5,000.00

Consideration to Award the Façade Improvement Grant to The Watch Shop LLC for 208 N. Water Street Improvements

The Committee reviewed the information provided in the agenda packet and agreed to place this on the March 20, 2024 consent agenda for full Council approval and to award the grant for \$5,000.00

Consideration to Sponsor the Great American Road Trip 2.0

The Committee was in favor of a \$750 sponsorship. This will be placed on the March 20, 2024 consent agenda for full Council approval.

Other Pertinent Information

No other pertinent information was discussed.

Police & ESDA

Co-Chairs Alderpersons Mietzner & Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Discussion – Speed Limit on Vista Drive

The Committee reviewed the speed limit report as presented by Chief Zink. After some discussion, the Committee agreed to take no action on this.

Discussion – Increased Pricing for Body Cameras

Chief Zink briefed the Committee on why the quote was increased. After some discussion, the Committee agreed that this be placed on the March 20, 2024 consent agenda for full Council approval.

Review and Consideration to Approve a Resolution to Dispose of the Fujitsu Lifebooks & Tablets

The Committee reviewed the resolution as presented and agreed to place this item on the March 20, 2024, City Council Consent Agenda for full approval.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report as prepared by Director Housman. No further discussion was had regarding the report.

Consideration to Approve a Resolution Authorizing Participation as a Member in the Illinois Emergency Management Mutual Aid System Response Pursuant to an Intergovernmental Agreement for the Establishment of a Mutual Aid Intergovernmental Service Agreement

The Committee reviewed the resolution and agreement as presented and agreed to place this item on the March 20, 2024, City Council Consent Agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Knight

Consideration to Amend Section 74.01 Permitting Golf Cart Crossings at Baltimore and S. Park, and Joliet Streets

The City Administrator reviewed her memo with the Committee. The Committee reviewed the ordinance as presented and agreed to place this item on the March 20, 2024, City Council Consent Agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Smith

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Review and Consideration to Approve the State of Illinois CY2024-CY2025 Rock Salt Contract Joint Participation Agreement

The Committee reviewed the memo and supporting information as presented in the agenda packet and agreed to place this item on the March 20, 2024, City Council Consent Agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Holmes


Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Mietzner and seconded by Alderperson Allred. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on March 12, 2024, adjourned at 6:13 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk