

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
January 9, 2024

Call to Order

The Committee of the Whole meeting on January 9, 2024, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Alderspersons Present Kirwin, Jeffries, Vice, Knight, Allred, Mietzner, Smith, Holmes

Quorum

There were sufficient members of the corporate authorities in attendance to constitute a quorum, so the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Director of Public Works James Gretencord, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Aldersperson Jeffries made a motion and Aldersperson Kirwin seconded to approve the December 12, 2023 meeting minutes and have them placed on file. Upon the voice vote, 8 yes. The motion carried.

Public Comment

No public comments were made.

Mayor’s Report

Mayor Dietz informed the Committee that the debris in the Launching Pad parking lot was cleared by the Public Works Department and the owner was cited.

Administrator’s Report

Administrator Smith reminded us of the City Comprehensive Plan and Master Parks Plan Public Open House #1 being held on January 31, 2024, from 6 PM to 8 PM at the Wilmington High School.

Police & ESDA

Co-Chairs Alderspersons Mietzner & Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report as prepared by Director Housman. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Knight

Other Pertinent Information

Administrator Smith stated that an ordinance amending the regulations of unscheduled intercity buses will be included on the January 16, 2024, City Council agenda.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Smith

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Discussion - Prairie Farms Project Specifically Concerning Stormwater

Roy Surdej expressed his concerns about the stormwater management issues in the Prairie Farms subdivision and the need for comprehensive planning to address the longstanding issue of water retention in the developed area. Mr. Surdej requested that the City not issue any additional building permits until the stormwater management issue is resolved.

Review and Provide Direction on the Next Step of the Kankakee Street Bridge Rehabilitation Project

Howard Hamilton, representing Environmental Design International, Inc. briefed the Committee on the Kankakee Street bridge project with the request for direction on the options related to the Historic Preservation Report. The Committee was in favor of contracting directly with TranSystems to complete the rehabilitation option of the Historic Preservation Report due to the rarity of this type of bridge in Illinois.

Review and Provide Direction to Proceed with FY25 MFT Project Scope as Planned

The Committee reviewed Director Gretencord's memo included in the agenda packet. Alderperson Mietzner expressed his concerns regarding the road condition on Sunset Drive, Lindy Lane, and Wilda Avenue and requested a plan to address those roads. The Committee was in favor of following the proposed outline related to FY25 Motor Fuel Tax Road Program.

Consideration to Approve the Request to Seek Utility Easement on Wilmington School District Property to Loop the Water Main from Laurel Avenue to Lexington Court

The Committee reviewed Director Gretencord's memo related to the proposed watermain loop. After a brief discussion, the Committee agreed to allow the Public Works Director to seek a utility easement on Wilmington School District property to loop the water main from Laurel Avenue to Lexington Court.

Consideration to Approve the Quote from Automatic Control Service to Upgrade the PLC and Install Cellular Communication to the South Arsenal Road Booster for \$12,635

The Committee reviewed and discussed the SCADA cellular upgrade and agreed that this purchase request be placed on the January 16, 2024, City Council consent agenda for full approval.

Consideration to Approved the Quote from Lindblad Construction Company to Construct and Install Track and Industrial Curtain Around the Lime Feed Equipment for \$13,025

The Committee reviewed and discussed the quote for an equipment upgrade at the Water Plant and agreed that this purchase request be placed on the January 16, 2024, City Council consent agenda for full approval.

Review and Provide Direction to the Repairs Needed to the West Lime Lagoon Casing and Catwalks

The Committee reviewed Director Gretencord’s memo related to repair needs associated with Water Treatment Plant lime lagoons. Following a brief discussion, the Committee agreed that we request Chamlin & Associates create plans to replace the lime lagoon casing equipment and catwalks so we can put this project out for bid.

Review and Provide Direction to the Street Sweeping Program

The Committee reviewed the memo as presented in the agenda packet. The Committee directed Director Gretencord to prepare the necessary bid for contracted services for street sweeping and to not, at this time, surplus the City’s current street sweeper.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Holmes


Other Pertinent Information

Administrator Smith advised the Committee that she will provide an update to the MAP grievance related to uniform allowance and the AFSCME collective bargaining agreement at the January 19, 2024, Council meeting during the executive session.

Adjournment

The motion to adjourn the meeting was made by Alderperson Holmes and seconded by Alderperson Mietzner. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on January 9, 2024, adjourned at 6:53 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk